

ORDER FORM FOR DEED AND ILLINOIS REAL ESTATE TRANSFER DECLARATION

*Required information necessary to prepare the documents. The remaining information can be obtained at closing.

I. Seller(s) Information

*Seller(s) Name(s): _____

*Seller(s) Current Address: _____

*Seller(s) Address After Sale: _____

*Seller(s) Daytime Telephone Number: _____

*Marital Status of Each Seller:

- Single
- Married: Spouse's Name: _____
- Divorced and not since remarried
- Widow(er) and not since remarried
- I am party to a civil union in Illinois; Name of Civil Union Partner/Spouse: _____
- I do do not have a pending judgment of dissolution or declaration of invalidity of a civil union, same sex marriage or other substantially similar relationship

II. Buyer(s) Information

*Buyer(s) Name(s): _____

*Buyer(s) Current Address: _____

*Buyer(s) Daytime Telephone Number: _____

Will Buyer(s) reside at new property? Yes No

If more than one buyer please check all of these statements below that apply:

- Husband and Wife Each Single Party to a Civil Union in Illinois
- Purchaser does not have a pending judgment of dissolution or declaration of invalidity of a civil union, same sex marriage or other substantially similar relationship
- Other; please describe: _____

If more than one buyer, please indicate how buyers want to take title:

- Joint Tenancy Tenancy by the Entirety Tenancy in Common

III. Property Information

*Property Address: _____

*Property Type:

- Residence Vacant Lot Apartment (# of units _____) Office
- Retail Establishment Industrial Building Farm
- Commercial Building – specify type: _____

Lot Size or Acreage: _____

Since January 1, 2000, have any of the following significant changes occurred to the property?

Demolition/Damage Additions Major Remodeling New Construction

Other (explain): _____

Date of Significant Change (month/year): ____ / ____

IV. Contract Information

*Was the property advertised for sale or sold using a real estate agent?

Yes No

Check any of the following which apply to this sale:

- Fulfillment of installment contract – year initiated _____
- Sale between related individuals or corporate affiliates
- Transfer of less than 100% interest
- Court-order sale
- Sale in lieu of Foreclosure
- Condemnation
- Auction Sale
- Seller/Buyer is a relocation company
- Seller/Buyer is a financial institution or government agency
- Buyer is a real estate investment trust
- Buyer is a pension fund
- Buyer is an adjacent property owner
- Buyer is exercising an option to purchase
- Trade of property (simultaneous)
- Sale-leaseback

V. Closing Information

Closing Date: _____

Time: _____